



Terms and Conditions/Privacy Policy

This privacy policy applies to: www.halifaxyarmouth.org

Last update: June 14, 2021

The respect of your private life is of the utmost importance for the Archdiocese of Halifax-Yarmouth, who is responsible for this website.

This Privacy Policy aims to lay out:

- The way your personal information is collected and processed. “Personal information” means any information that could identify you, such as your name, your mailing address, your email address, your location and your IP address;
- Your rights regarding your personal information;
- Who is responsible for the processing of the collected and processed information;
- To whom the information is transmitted;
- If applicable, the website’s policy regarding cookies.

1. COLLECTION OF PERSONAL INFORMATION

- Last Name
- First name
- mailing address
- postal code
- email address
- phone and/or fax number
- credit card number, expiry date and CVV
- health insurance number
- gender
- date of birth/age
- medical information
- education
- occupation
- other:
- Emergency contact name, relationship and phone number

2. FORMS AND METHODS OF COLLECTION

Your personal information is collected through the following methods:

- Website donation form
- Website registration form
- Order form

- Survey form

We use the collected data for the following purposes:

- Statistics
- Contact

3. COOKIES AND LOG FILES

We collect information through log files and cookies. These allow us to process statistics and information on traffic on the website, to ease navigation and improve your experience for your comfort.

A. Cookies used by the website

The cookie files used by the Website are the following:

- IP Address
- Operating System
- Pages visited and queries
- Day and time of connection

The use of such files allows us to achieve the following purposes:

- The improvement of the service and personalized welcome
- Personalized consumption profiles
- Statistical surveys

B. Objection to the use of cookies and log files by the Website

You have the right to object to the recording of these cookies and log files by configuring your web browser.

Once you have deactivated cookies and log files, you may continue your use of the website. However, any malfunction resulting from this deactivation may not be considered of our making.

4. SHARING OF PERSONAL INFORMATION

We never share, trade, rent or sell you information with third or outside parties, except as might be required by law.

5. STORAGE PERIOD OF PERSONAL INFORMATION

We will only retain your Personal Information for as long as reasonably necessary to fulfill the purposes we collected it for, including for the purposes of satisfying any legal, regulatory, tax, accounting or reporting requirements. We may retain your Personal information for a longer period in the event of a complaint or if we reasonably believe there is a prospect of litigation in respect to our relationship with you.

You can ask us to delete or remove your Personal information in some circumstances such as where we no longer need it or if you withdraw your consent (where applicable because that was the legal basis on which we were processing your Personal information). If you are entitled to erasure and if we've shared your Personal information with others, we'll take reasonable steps to inform those others where possible and where this would not involve disproportionate efforts. If you ask us, where it is possible and lawful for us to do so, we'll also tell you who we've shared your Personal information with so that you can contact them directly.

6. SECURITY

Personal information we collect is stored in a secured environment. People are working for us are obligated to respect the confidentiality of your personal information. To ensure the security of your personal information we are using the following methods:

- SSL (Security Sockets Layer) Protocol
- SET (Secure Electronic Transaction) Protocol
- Access management – person authorized
- Network surveillance software
- Automatic backup
- Digital certificate
- Username/password
- Firewalls

We are committed to maintaining a high degree of confidentiality by integrating the latest technological innovations that allow us to ensure the confidentiality of your transactions. Nevertheless, no mechanism can ensure complete security and transmitting personal information on the internet may still be at risk.

7. CHANGES TO OUR PRIVACY POLICY

Our privacy policy may be viewed at all times at the following address:

www.halifaxyarmouth.org/privacy

We reserve the right to modify our Privacy Policy in order to guarantee its compliance with the applicable law. You are therefore invited to regularly consult our Privacy Policy to be informed of the latest changes.

8. ACCEPTANCE OF PRIVACY POLICY

By using our Website, you certify that you have read and understood this Privacy Policy and accept its conditions, more specifically conditions relating to the collection and processing of personal information, and the use of cookies.